

SAN CARLOS APACHE TRIBE

PERSONNEL DEPARTMENT
P.O. Box 0
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Wendsler Nosie Sr.
Tribal Chairman

David Reede
Tribal Vice-Chairman

JOB VACANCY

VACANCY ANNOUNCEMENT NO.	OPENING DATE	CLOSING DATE
10-110	May 18, 2010	June 1, 2010
POSITION TITLE AND DEPARTMENT		SALARY
Geronimo Hotshot Squad Leader Forestry Program		Equivalent to GS-6

APPLICATIONS ARE AVAILABLE AT THE TRIBAL PERSONNEL OFFICE
(Applications must be received in the Personnel Office by close of business on the closing date)

CONDITIONS OF EMPLOYMENT:

- Two (2) Regular Seasonal Full Time positions.
- Applicant must possess a valid driver's license.
- Applicant must successfully pass the Annual Firefighter Medical Examination and Geronimo Hotshots physical fitness test. MOST APPLICANTS DO NOT PASS THESE PHYSICAL FITNESS STANDARDS. PLEASE PREPARE YOURSELF BOTH PHYSICALLY AND MENTALLY PRIOR TO EMPLOYMENT.
- Applicant will be required to sign and agree to abide by the Geronimo Interagency Hotshot Crew Guidelines and Policies.
- In accordance with the San Carlos Apache Tribe Drug and Alcohol Policy, all potential employees will be tested for the presence of controlled substances as part of the pre-employment selection process. Applicants who fail to pass the drug test will be ineligible for employment and may not reapply for twelve (12) months thereafter. This policy has been adopted to provide drug-free work sites and to prohibit working while under the influence of alcohol.

DUTIES AND RESPONSIBILITIES:

As a Geronimo Hotshot Squad Leader, under direction of the Hotshot Superintendent and Assistant Hotshot Superintendent, the Geronimo Hotshot Squad Leader provides a full range of technical firefighter duties associated with the work performed by an Interagency Hotshot Crew (IHC). The incumbent ensures that actions taken comply with applicable guidelines. The Geronimo Hotshot Squad Leader contributes to the protection of life, private and public property as well as natural and cultural resources threatened by wildland fire or other natural disasters. The work also contributes to the long-range productivity of the San Carlos Apache Tribal Lands. Contact with co-workers are made to plan and coordinate emergency work efforts to explain the need to adhere to standard firefighting orders and watch out situations, to solve operational problems, to resolve conflicts, to implement organizational procedures and to conduct training. The Geronimo Hotshot Squad Leader serves as a lead wildland firefighter on a crew of firefighters in wildland fire suppression situations. During initial attack fire suppression activities, locates fireline, directs and participates in fireline construction, backfiring and burnout operations, waterhandling and pump operations, tree falling and holding/patrol/mop-up operations. Construct handlines in various vegetative types. Use a variety of specialized tools, equipment and techniques to actively suppress fires. Perform the duties of a fully qualified chainsaw operator including chainsaw maintenance and minor repairs. Certified in the use of helicopter long line and participate in prescribed fire operations. Assigns work to subordinates based on priorities, selective consideration of the difficulty and requirements of assignments and the capabilities to the employees. Train by demonstrating skills in use of hand and power tools, hoses, chemicals and hydraulic systems. Observes, corrects and evaluates crew skills. Explain fire behavior characteristics, safety regulations and work procedures. Prepares and lead tailgate safety meetings, secures emergency medical treatment for crewmember, first aid, arrange for crew meals, sleeping lodging, schedules maintenance and repair for assigned vehicles and equipment and ensures health, safety and conduct of crewmembers. May serve as Assistant Superintendent as needed and has responsibility for numerous technical decisions concerning Hotshot Crew readiness and deployment without

technical advice and assistance. Commonly resolves technical problems in situations where quick action is needed and where no technically qualified advisor is available. Gathers and considers information on weather data, topography, fuel types and fire behavior in responding to wildland fire incidents. When positioning and deploying personnel and equipment, recommends best approach and practices to use in protection of the values at risk. Make initial evaluation of fire situations, determines rate of spread, potential hazards to property and other improvements, suppression methods to use, hose lays, deployment of crew point of initial attack, type of tools to use and application of water. Responsible for operation and maintenance of specialized equipment used to respond to wildland and prescribed fire situations. Accomplish emergency repairs as necessary to permit continued use of equipment. In those instances when the apparatus cannot be used effectively in suppressing the fires, the incumbent takes appropriate control action in attacking the fire. Present mandatory, formal and informal training programs that include initial refresher course, fire weather, fire behavior, chainsaws, line construction, safety and first aid, air operations, water handling and pump, hand tool use and other related field courses. Assist in the implementation of comprehensive physical training program to enhance the ability of crewmembers to perform the required arduous firefighting duties. Responsible for the maintenance and repair of tools and equipment to meet individual crew needs, including hand tools, chainsaws, firing equipment, food and water provisions and personal protective equipment to ensure assigned personnel meet fire readiness standards on a daily basis. Lays or directs water or chemical suppression hoses. Loads fire suppression equipment in to vehicles. Completes equipment and personnel manifest, operates a variety of motor vehicles to transport equipment, supplies, crewmembers, etc. Provides daily leadership for the crewmembers, serves as a working leader over three (3) or more crewmembers, at least one of which is a GS-05. Lead additional technicians and detailers and instructs crewmembers in specific tasks and techniques. Conducts on-the-job training, distributes and controls work assignments among employees, assures timely accomplishments, ensures that the work is carried out safely, reports on performance problems and issues and responsible for supervision of crew in absence of the supervisor. Perform hazardous fuel reduction projects which entail thinning, cutting and piling vegetation through use of mechanical means, e.g., chainsaw etc. Perform project work such as road and trail maintenance, inventory fuel beds, habitat improvement, burned area rehabilitation and miscellaneous equipment and facilities maintenance. Assist in the higher level workers in forest/range research efforts, in the marking of forest/range resources or in the scientific management, protection and development of forest/range resources. Assist in the preparation of hazardous fuels treatment plans and burn plans based on predicted fire behavior and risk assessment. Drafts prescribe fire perimeter maps and monitors smoke dispersal and fire effects. Work with local homeowners, community stakeholders, various local, state and federal agencies in an effort to educate and mitigate potential threats to these communities by wildland fire. Performs any other duties as assigned.

QUALIFICATION REQUIREMENTS:

BASIC REQUIREMENTS:

High School Graduation or Equivalent. High school graduation or equivalent means the applicant has received a high school diploma, General Education Development (GED) equivalency certificate or proficiency certificate from a State or territorial-level Board of Department of Education.

In addition to meeting the basic entry qualification requirements above, applicants must have had three (3) years of specialized experience.

Specialized experience is that which has provided the applicant with the particular knowledge, skills and abilities necessary to successfully function in the wildland fire operations by meeting the NWCG qualifications below:

Red Card Qualifications – NWCG Incident Management Qualifications: *NOTE: Applicant must submit copy of the required certification.*

Command: Incident Commander, Type 5 – ICT5
AND
Operations: Firefighter Type 1 – FFT1
AND
Prescribed Fire: Crew Boss Trainee – CRWB(t)

EVALUATION METHOD AND RANKING FACTORS: Evaluation will be made of the extent to which experience, education, training, self-development, and/or awards demonstrate that basically qualified candidates possess the Ranking Factors-Knowledge, Skills and Abilities (KSA) described below.

1. Knowledge of fire behavior including cause of fire, influence of temperature, humidity, wind, slope, topography and fuel moisture conditions and fuels in order to know where to attack the fire, build fire line, where to be positioned to manage a wildland fire and to identify hazards.
 2. Knowledge of fire suppression techniques, methods and conditions to be able to make assignments to crew member, accurately evaluate rapidly changing fire circumstances, determine when additional forces may be needed or determine when circumstances warrant withdrawal of crew to safe location.
 3. Knowledge of accepted safety practices in suppressing fires and various other incidents to prevent injury, property damage or loss of life.
 4. Knowledge of the Standard Fire Orders, 18 Watch Out Situations, LCES and the Common Denominators of Fire Behavior on Tragedy Fires is required.
 5. Specific technical firefighting knowledge such as, but not limited to, fire engine and pump operations, hose lays, handcrew operations and/or helicopter operations to enable the incumbent to function in assigned capacities and to instruct or lead others in those duties.
 6. Knowledge of air operations, work procedures and practices in working with helicopters and fixed wing aircraft.
 7. Knowledge of general range/forestry technician work in order to personally perform and lead others in the performance of a variety of work in such areas as hazard tree removal, recreation, wildlife and watershed and in general maintenance and upkeep of facility, vehicle and equipment.
 8. Ability to communicate both orally and in writing to effectively interact with people at all levels, internal and external to the organization including the public.
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